

Request for Appropriation of Funding Non-Board of Trustee Item Request

Note: All request must be submitted 6 weeks prior to event date

Submit to Student Life Office and email to lhennings@mtsac.edu. Upon receipt, confirmation of item and agenda date will follow.

For Office Use Only			
Request #:	29		
Date Received:	4/24		
Agenda Date:			

Amount

I. Type of Appropriation Requested (Select all that apply):	per item			
Catering: (ex. Sodexo, off-campus restaurants and caterers)	<u>\$</u> 300			
Conference & Travel: (ex. Registration, transportation, lodging, meal allowance)	320			
Food Supplies: (ex. Pre-packaged food items like chips and candy, etc.)	\$ 0			
Supplies: (ex. Streamers, paper cups, plastic utensils, decorations, etc.)	, 0			
If you are requesting funding for an Independent Contractor or Contract, you will require the Boa approval. You must complete a separate "Request for Appropriation of Funding Board of Trustee				
TOTAL AMOUNT REQUEST	FED: \$ 620			
II. Additional Sources of Funding				
Are you considering other sources of funding? (Circle one) Yes / No				
If so, please indicate the Source: Amount: \$				
III. Event Information				
Recognized Student Club/ Organization (RSCO) or Department:				
Name of Event: Natural History Expedition	1			
25 Live Reservation Reference Code: 2023-AALGFD Updated- 2023	-AALGHQ			
Event Location: 900 Exposition Blvd, LA C	CA 90007			
Event Date: June 2, 2023				
Event Start to End Time: 8:30 AM- 3:30 PM				

NOTE: Associated Students has the purview of requiring certain events to prove all participants to have paid their current Student Activities Fee. Fees are subject to electronic verification, via the Associated Students website.

IV. Additional In	formation Requi	red		
Purpose of Event:				ities fulfilling one of the following five
		-	rity area(s) your event fulf	IIIS.
		ricular engageme		
		rship developmen	ι	
		tion & transfer		
		nition of service	1	
	☐ Civic e	ngagement and ac	dvocacy	
			A.S. Priority area and pronce webpages, etc.	ovide a detailed Budget breakdown for
V. Funding Cond	itions			
All groups request	ting Associated Stu			event advisor (or designee) is responsible for
				iscal Services forms, guidelines, and
-	be required. All e ssociated Students	_		nowledge Associated Students as a sponsor
and include the As	ssociated students	logo on an mater	idis.	
				o the A.S. Administrative Specialist III
			dered for funding. For spe	cific questions, please contact the Student
Life Office at x452	5 or email <u>lhennir</u>	igs@mtsac.edu.		
A. Club Advisor /	' Employee Submi	tting Request Forr	m B. Designee Proc If different fro	cessing Banner Requisition(s) om person A.
Print: Elizak	oeta (Beta) l	Meyer	Print:	
Sign: Elizab	23 Ext/Phone:	L.D.	Sign:	
Date: 04/20	23 Ext/Phone:	x 4149	Date:	Ext/Phone:
Email:			Email:	
For Office Use On	ly			
Co-Sponsor (Motio	on): V/M	cent Go	oh	Date: 5/2/23
Co-Sponsor (Secon	ıd): +	ratey F	etchil	Date: 5/2/23
A.S. Senate				=
For:		t: 0	Abstain:	Date: 912123
A.S. Executive Bo				
For:	5 Agains	t: (()	Abstain:	Date: 5/2/23
A.S. President		HOVE PORTER		
Approve	O Veto	Signature:	Aulla	Date: 5/15/23
Notification of Appropriation	Date:	Requisition #		PO #:
C& T Form	Date	Т#-		

\$

\$

Purpose:

Purpose:

Purpose:

Purpose:

\$

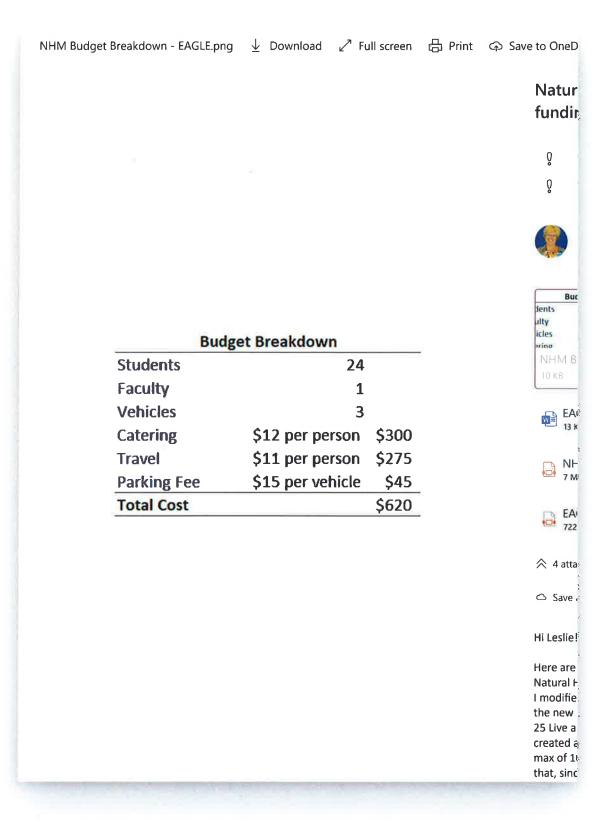
\$

Check Requests:

Please describe how your event fulfills the selected A.S. Priority area and provide a detailed Budget breakdown for the amount requested by including quotes, conference webpages, etc.

The event, "The Expedition of Natural History," fulfills the A.S priority; Co-curricular engagement. The Environmental Action Group for a Livable Earth Club (E.A.G.L.E) strives to increase awareness of our natural environment and the issues it faces while also enhancing the nature of students connecting and learning within our environment. We believe that this trip to the Natural History Museum will allow students to explore the prehistoric and present-day exhibitions for an educational experience. It will provide us with an interactive way of learning about the different types of ecosystems, habitats, and the roles played within these environments.

		×	



70		
		a