



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 19, 2014

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Chyr at 5:36 p.m. on Wednesday, March 19, 2014. Trustees Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos, and Student Trustee Maureira were present.

STAFF PRESENT

Bill Scroggins, President/CEO; James Czaja, Vice President, Human Resources; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; and Audrey Yamagata-Noji, Vice President, Student Services, were present.

1. PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session at 5:37 p.m. to discuss the following item:

Conference with Labor Negotiators Terri Long, Dean, Instructional Services; and James Czaja, Vice President, Human Resources, per California Government Code Section 54957.6.

Faculty Association; CSEA, Chapter 262; and CSEA, Chapter 651

3. PUBLIC SESSION

The public meeting reconvened at 6:30 p.m., and the Pledge of Allegiance was led by Trustee David Hall.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

4. MOMENT OF SILENCE

A moment of silence was observed in memory of retired professor **Wayne Miller**, who passed away on January 24, 2014, at the age of 87, from complications of a stroke suffered in November. He was hired at Mt. SAC in 1961 and retired in 1991, at the age of 65, never missing a day of work throughout his 40-year teaching career. He taught in the History/Political Science Department (before they were separated). His wife, Stella, was also a professor at Mt. SAC. Wayne's greatest life passion was travel, and he visited 145 countries. He also loved horse racing, USC football games, his dogs, movies, the New York Times crossword puzzle (which he completed every day for over 50 years), and history. Wayne is survived by his wife, children, and grandchildren, and he will be missed by all.

The College extends its deepest condolences to Mr. Miller's family and friends.

5. INTRODUCTIONS

- The following newly appointed Classified employees were introduced:
 - **Mickayla Clark**, Laboratory Technician II (Biological Sciences) (present)
 - **Tammy Cobos**, Clerical Assistant (Natural Sciences Division) (present)
 - **Emmanuel Galutira**, Custodian (Custodial Services) (absent)
 - **William Johnson**, Grounds Equipment Operator (Grounds) (absent)
 - **Evelyn Ojeda**, Help Desk Support Technician (Information Technology) (present)
- The following newly appointed Management employee was introduced:
 - **Cynthia Hoover**, Director, Human Resources Operations & Employee Services (Human Resources) (present)

6. RECOGNITION

The following professors who received tenure at last month's Board meeting were introduced along with their deans **Matthew Judd**, Natural Sciences; **Joe Jennum**, Athletics; **Debbie Cavion**, Athletics; and **Sarah Daum**, Technology & Health:

- **Matthew Burgos**, Theater (absent)
- **Joseph Denny**, Electronics (present)
- **Hilary Lackey**, Earth Sciences & Astronomy (present)
- **Bao-Chi Nguyen**, Mathematics, Computer Science (present)
- **Stephen Shackelford**, Aeronautics, Transportation (present)
- **Iona Uiagalelei**, Kinesiology, Athletics, & Dance (Football) (present)
- **David Yost**, Aircraft Maintenance & Manufacturing Technology (present)

7. APPROVAL OF MINUTES

- It was moved by Trustee Baca, seconded by Trustee Chen Haggerty, and passed to approve the minutes of the regular meeting of February 19, 2014.

Motion carried. Student Trustee concurred.

- It was moved by Trustee Hall, seconded by Trustee Bader, and passed to approve the minutes of the special meeting of February 22, 2014.

Motion carried. Student Trustee concurred.

8. REPORTING OUT OF ACTION TAKEN IN CLOSED SESSION

None.

9. PUBLIC COMMUNICATION

- Barbara Gonzales spoke on behalf of Mt. SAC's Developmental Education Study Team and invited the trustees to the Developmental Education Conference (Parachutes & Ladders XIII) on Friday, April 18, 2014, in the Design Technology Center. A copy of the invitation was distributed and is included on the College website with these minutes.
- Robert Larabee, a former Mt. SAC Public Safety employee, spoke regarding his termination from the College for, in his opinion, information that was contained in a fraudulent letter that was submitted to Mt. SAC. He said that the letter was a result of testimony given in a divorce proceeding where the deposed individual committed perjury. He called for the resignation of the interim vice president of Human Resources that contributed to his dismissal, at the time.

10. REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **May Ochoa**, President, Associated Students
- **Dan Smith**, President, Academic Senate
- **Deejay Santiago**, President, Classified Senate
- **Lance Heard**, President, Faculty Association
- **Bill Lambert**, Executive Director, Mt. SAC Foundation
 - Trustee Chyr asked to see, as part of the Foundation report, goals and targets.
 - Trustee Chen Haggerty asked that each member of the Foundation Board present their goals and what they bring to the Foundation.
 - Trustee Baca mentioned the Kepler Lecture on April 10.

11. BOARD COMMUNICATION

A. Trustee Baca read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."

B. All Board members shared the following comments:

- They welcomed new employees Mickayla Clark, Tammy Cobos, Emmanuel Galutira, William Johnson, Evelyn Ojeda, and Cynthia Hoover.
- They congratulated tenured faculty Matthew Burgos, Joseph Denny, Hilary Lackey, Bao-Chi Nguyen, Stephen Shackelford, Iona Uiagalelei, and David Yost.

C. Trustee Hidalgo reported the following:

- He attended Puttin' on the Hits and said it was a great experience. He thanked the Board members that participated. He also said that he was glad to hear that every dollar raised was spent on scholarships.

D. Trustee Hall reported the following:

- He participated in the memorial ceremony that was held for Phil Maynard and Joe Franko, and he thanked and congratulated everyone who was involved in the event. He said it was fitting to memorialize all the great work they did.
- He participated in Puttin' on the Hits and thanked everyone who was involved. He mentioned how much Lance Heard's leadership motivated him and thanked him for twisting his arm. He also thanked John Cordova and Rondell Schroeder for their support. He talked about how far the group has come since the first show, in 1999.
- He attended the women's championship basketball game and commended the team for coming in second in the state. He was confident that the team will take first place next year.

E. Trustee Chen Haggerty reported the following:

- She attended, as a Mt. SAC Board member, the Mt. SAC Relays press conference on March 12 and said that, despite the rocky start from the difficulties created by a guest relating to the press conference agenda, Doug Todd and Brian Yokoyama were able to handle it gracefully and carry out the agenda as planned by the Relays Committee. She mentioned the importance of the Relays belonging to Mt. SAC and all the hard work, time, and money that go into this event, and that no individual or particular organization should take credit away from Mt. SAC. She said that all press conferences should be coordinated by the Marketing and Public Affairs departments.
- She attended Puttin' on the Hits and enjoyed it, as usual.

F. Trustee Baca reported the following:

- He thanked the students for visiting the Board of Governors meeting in Sacramento while they were there for the March in March event.
- He urged everyone to attend the Kepler Lecture on April 10.
- He will be attending the Academic Senate Plenary April 10-12.
- He will be attending a gathering of academic advisors regarding student success on April 3.
- He attended the memorial for Phil Maynard and said it was very touching.
- He participated in Puttin' on the Hits and mentioned that he may be ready to retire and pass the baton.

G. Trustee Santos reported the following:

- She attended several chamber of commerce events including Azusa State of the City, Irwindale Chamber Breakfast, IMC Lunch, to name a few.
- She attended a performance of the Marines drum and bugle corps at a local high school.

- She attended a Latina Women's History Conference and sat at the San Gabriel Valley table with Rita Moreno, who had a great story.
- She attended a CTE event, where Dr. Scroggins sat on the panel.
- She attended Puttin' on the Hits and said it was a blast.
- Regarding the Associated Students Resolution, she mentioned that the City of El Monte has fountains to refill plastic water bottles and, at the same time, keeps a count of the number of bottles being refilled.

H. Trustee Bader reported the following:

- She thanked everyone who made presentations to the Board of Trustees at the Board Study Session on February 22.
- She participated in Puttin' on the Hits and said that each year it gets better and better. She said it was very rewarding performing as Mary in Peter, Paul, and Mary. She thanked all, especially Lance Heard, John Cordova, and the students.

I. Student Trustee Maureira reported the following:

- She attended Phil Maynard's memorial and was very glad that this year's Puttin' on the Hits was dedicated to him.
- She participated in Puttin' on the Hits and enjoyed it so much that she'll continue as an alumna, and she thanked both Lance Heard and John Cordova for their leadership.
- She attended the March in March event in Sacramento, where she and other students attended the Board of Governors meeting. She thanked Trustee Baca, President of the Board of Governors, for allowing her to lead the flag salute.
- She attended the Spelling Bee and was amazed at some of the words that the kids were given.
- She'll be attending the Inspiring Women's Luncheon on March 26.
- She'll be attending the Citizens Oversight Committee meeting on March 27.

J. Trustee Chyr reported the following:

- He thanked Trustees Bader, Baca, Hall, Chen Haggerty, and Student Trustee Maureira for performing in Puttin' on the Hits year after year.

12. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed new employees Mickayla Clark, Tammy Cobos, Emmanuel Galutira, William Johnson, Evelyn Ojeda, and Cynthia Hoover.
- He congratulated tenured faculty Matthew Burgos, Joseph Denny, Hilary Lackey, Bao-Chi Nguyen, Stephen Shackelford, Iona Uiagalelei, and David Yost.

13. CONSENT CALENDAR

It was moved by Trustee Hall, seconded by Trustee Baca, and passed to approve or ratify the following items:

ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
3. Approval of the re-issuance of stale-dated warrants, as listed.
4. Approval of a renewal agreement with Horizon Coach Lines to provide charter bus services for transporting students to athletic events, field trips, and Continuing Education programs.
5. Approval of pre-construction services using the Lease/Leaseback Construction Delivery Method for the Foundation Offices and Emergency Communications Infrastructure projects.
6. This item was pulled and acted upon separately (see paragraph 14).
7. Approval of agreements to provide Professional Design and Consulting Services with Campbell-Anderson & Associates, Inc. for the Food Services Building project; PAL id Studio for the Design Technology Center Radio Lab project, Marlene Imirzian and Associates Architects for the Thermal Energy Storage project; HMC Architects for the South Campus Site Improvements project, and with Antarctica Infrastructure Partners for the Parking Structure project.
8. Approval of the following Contract Amendments.
 - Contract Classroom Building Renovation (Formerly Agricultural Sciences Lab) – Hill Partnership, Inc. (Architectural Services) – Amendment No. 3.
 - Contract Classroom Building Renovation (Formerly Agricultural Sciences Lab) – PAL id Studio (Interior Design Services) – Amendment No. 1.
 - Contract Facilities Emergency Operation Center Addition and Plan Room Renovation – PAL id Studio (Interior Design Services) – Amendment No. 2.
 - Contract Wildlife Sanctuary Storm Drain Repair – RKA Consulting Group (Engineering Services) – Amendment No. 1.
 - Contract Construction Support – Helix Environmental (Biological Consulting Services) – Amendment No. 1.
9. Approval of the following Proposed Gifts and Donations to the College:
 - Michael Falzone – (1) Mixed Media Painted Assemblage 2007, titled “3 Pcs. Guy,” valued by donor at \$1,200; (2) Mixed Media Painting 2005, titled “Bare Chest Guy,” valued by donor at \$1,200; (3) Mixed Media Painted Assemblage 2007, titled “The Girl,” valued by donor at \$1,200; (4) Mixed Media Painting

2009, titled "Man with Dog," valued by donor at \$1,500; and (5) Mixed Media Painting/Wood and Canvas 2012, titled "Blue Grove," valued by donor at \$3,000, to be used in Founders Hall and the Campus Art Gallery.

- Michael Daum – Golf Balls, 30 dozen, valued by donor at \$5 per dozen = \$150, to be used by the Kinesiology Department for student instruction.
- Dan Harrison – Twenty stadium lockers, valued by donor at \$5,899, to be used by the Kinesiology Department in the Men's Basketball Team Room.

HUMAN RESOURCES

10. Approval of Personnel Transactions.

INSTRUCTION

11. Acceptance of two sabbatical reports for academic year 2012-13.
12. This item was pulled and acted upon separately (see paragraph 15).
13. This item was pulled and acted upon separately (see paragraph 16).
14. This item was pulled and acted upon separately (see paragraph 17).
15. Approval of students and faculty members to attend SAFECON 2014, in Columbus, OH, May 8-18, 2014.
16. Approval of an affiliation agreement with College Hospital Cerritos.
17. Approval of an agreement with Pacific Palms Hotel & Convention Center for the Mt. SAC Relays Banquet.
18. Approval of costs associated with the Communication Department's hosting of the American Readers' Theater Association Championship Tournament.
19. Approval of students and a faculty member to attend the National Restaurant Association Tradeshow, in Chicago, IL, May 16-21, 2014.
20. Approval of an agreement with Child Care Results.
21. Approval of an agreement with Kellogg West Conference Center for a Business Division Retreat, on April 25, 2014.
22. Approval of an agreement with RJO Aesthetics for development of websites for the Radio Broadcast Program stations.
23. Approval of an agreement with Easy Education Services.
24. This item was pulled and acted upon separately (see paragraph 18).
25. Approval of new and modified courses effective with the 2014-15 academic year.

PRESIDENT'S OFFICE

26. Approval of the 2014-15 Meeting Calendar for the Mt. San Antonio College Board of Trustees.
27. Approval of an Online Enrollment Marketing Proposal with AdTaxi Networks.

Student Trustee concurred.

14. CONSENT ITEM #6 – CONTRACT WITH TILDEN COIL CONSTRUCTORS USING THE LEASE/LEASEBACK CONSTRUCTION DELIVERY METHOD FOR THE FOUNDATION OFFICES AND THE EMERGENCY COMMUNICATIONS INFRASTRUCTURE PROJECTS

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Trustee Hall mentioned that consent items 5 and 6 are related to his concern regarding the Lease/Leaseback construction delivery method. He said that he understands the process and he understands the advantages of it; however, he asked how we can put Tilden-Coil in such a monopolistic position. Trustee Hall said that he wants to be certain, as we go forward, that we don't regret it years from now, relative to price, services, quality, etc., and he wants to make sure that we're always taking full advantage of market forces and of competition. Again, he just wants to make sure that we don't end up in a monopolistic situation.

Gary Nellesen, Director, Facilities Planning and Maintenance, said that it's the responsibility of the College leadership to keep a very close eye on everything that happens and to make sure that it is handled correctly. He said that there are a lot of fundamental differences of the way we handled construction before. The bids are open for all subcontractors. There is no guarantee that the next project will go to Tilden-Coil; they have to bid each project and earn the College's business.

Trustee Santos mentioned the Child Development Center and thanked Trustee Hall for his help in understanding the process. She also asked about cost estimating, and Mr. Nellesen explained that, for larger projects, the College hires a specialty firm to do the estimating, and the smaller projects are estimated in-house.

Dr. Scroggins said that it's even more complicated than that; Tilden-Coil does some of the cost estimating, the College does some of the cost estimating, and then there is a true-up process. Those discussions are very thorough, and all of the work is overseen by senior management that meets twice a month to go over all the details. He said that pressure is put on the contractor to stay within budget. He also said that one advantage is, just this week, Tilden-Coil was involved in some of the early architectural work, and management was able to catch some over-designing, were able to maintain the scope of the project and scale it back to stay within budget. He said that the advantage of using Tilden-Coil was because they were familiar with the project and was able to do the scaling back. He said that, without Tilden-Coil's input, the College would not have been able to save that project from being scrapped and started all over.

Trustee Santos mentioned that her hope would be that, with this process, it would eliminate change orders. Dr. Scroggins said that the process is still being tested; that time will tell with each project.

Trustee Hidalgo agreed that very close attention should be paid to this process going forward and suggested that periodic reports be given to the Board.

Motion passed. Student Trustee concurred.

15. CONSENT ITEM #12 – ACCEPTANCE OF AB 86 CONSORTIUM PLANNING GRANT FUNDS

It was moved by Trustee Hidalgo and seconded by Trustee Hall to approve this item.

Due to a conflict of interest, Trustee Santos excused herself from the room for the discussion of this item.

Motion passed. Student Trustee concurred.

16. CONSENT ITEM #13 – ADDITIONS AND CHANGES IN THE CONTINUING EDUCATION DIVISION

It was moved by Trustee Hidalgo and seconded by Trustee Hall to approve this item.

Due to a conflict of interest, Trustee Santos excused herself from the room for the discussion of this item.

Motion passed. Student Trustee concurred.

17. CONSENT ITEM #14 – HIGH SCHOOL SUMMER SCHOOL PROGRAM FOR THE CONTINUING EDUCATION DIVISION

It was moved by Trustee Hidalgo and seconded by Trustee Hall to approve this item.

Due to a conflict of interest, Trustee Santos excused herself from the room for the discussion of this item.

Motion passed. Student Trustee concurred.

18. CONSENT ITEM #24 – RATIFICATION OF AN AGREEMENT WITH SODEXO AMERICAN, LLC, FOOD SERVICES FOR CATERING OF THE WASSAIL DINNER AND CONCERT 2013

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Trustee Hall once again expressed his concern of ratifications. He said that he realizes that there are going to be times when there are emergencies; but, wondered why this item wasn't presented in a more timely manner.

Dr. Scroggins explained that, at the time, Sodexo wasn't given the first right of refusal for this event because another vendor had always been used in the past. So, when Sodexo was given the opportunity to bid on this occasion, they were able to secure the contract.

Trustee Hall reminded everyone that the Board wants to be able to approve rather than to ratify.

Motion passed. Student Trustee concurred.

19. ACTION ITEM #1 – CHANGE THE APRIL 2014 BOARD MEETING DATE FROM APRIL 9, 2014, TO APRIL 2, 2014.

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Motion carried. Student Trustee concurred.

20. ACTION ITEM #2 – 2014 ELECTION FOR THE CCCT BOARD OF DIRECTORS

It was moved by Trustee Bader and seconded by Trustee Chen Haggerty to cast votes for the following five candidates for the 2014 CCCT Board of Directors:

1. Paul Gomez, Chaffey CCD
2. Jim Moreno, Coast CCD
3. Laura Casas, Foothill-DeAnza CCD
4. Stephan Castellanos, San Joaquin Delta CCD
5. Nancy C. Chadwick, Palomar CCD

Motion carried. Student Trustee concurred.

21. DISCUSSION ITEM #1: ANNUAL REVIEW OF BOARD POLICY 2015 – STUDENT MEMBER

The Board received for first reading and discussion proposed revisions to Board Policy 2015 – Student Member.

Student Trustee Maureira suggested that the student trustee be in closed session when there is discussion regarding student discipline matters.

Trustee Bader indicated that she would be uncomfortable with that suggestion due to possible litigation. Trustees Hall and Baca agreed.

Trustees Chyr and Santos said that they would be concerned with confidential matters that are discussed in closed session.

Trustee Hidalgo said that he would be willing to consider Student Trustee Maureira's suggestion in the future on a case-by-case basis.

Trustee Chen Haggerty she that she was concerned by the legal liability and would not want to not put a student in that position. She said that she would be willing to explore it in the future.

The revised Board Policy will be brought back to the Board in April for approval.

22. ADJOURNMENT

The meeting adjourned at 8:16 p.m.

WTS:dl

DEVELOPMENTAL EDUCATION CONFERENCE

Parachutes & Ladders XIII

Mt. San Antonio College ♦ 1100 N Grand Ave ♦ Walnut
Design Technology Center ♦ Building 13 ♦ Room 1700
Friday, April 18, 2014 ♦ 8:30 am to 3:30 pm

About the Conference

This year's theme is "Teach Less, Learn More: Tools for Learning, Sharing, and Growth." At this conference, Dr. Yeap Ban Har will share and demonstrate ways teachers can foster an environment in which students learn concepts at a deeper and more meaningful level.

The keynote address and breakout sessions will explore the following topics:

- ♦ Critical Thinking
- ♦ Questioning Techniques
- ♦ Collaboration
- ♦ Investigation
- ♦ Lesson Study
- ♦ Problem-Solving



Dr. Yeap Ban Har has taught at National Institute of Education, Nanyang Technological University in Singapore for more than ten years. Presently, he holds two concurrent positions as the director of curriculum and professional development at Pathlight School, an autism-oriented K-10 school in Singapore, and he is also the principal of Marshall Cavendish Institute, a global teacher professional development institute. He is an internationally recognized expert in Singapore Math, a teaching method based on the primary textbooks and syllabus from the national curriculum of Singapore. For more information on Dr. Yeap Ban Har, visit www.banhar.blogspot.com.

*Registration Fee:

- ♦ \$25 for Mt. SAC employees
- ♦ \$35 for off-campus registrants
- ♦ \$45 for anyone registering **after Friday, April 11th**

*Fee includes continental breakfast, lunch, and conference materials. Please make checks payable to "Mt. San Antonio College" with memo line "P&L XIII."

Mt. SAC Faculty may elect to earn six hours of Salary Advancement Credit.

To register for this conference, please click on the appropriate link:

- ♦ Mt. SAC employees
<http://www.mtsac.edu/pod/>
(Send checks to Rosa Asencio in POD.)
- ♦ Off-campus registrants
www.mtsac2014.eventbrite.com

Questions? Please call Martha Hall at (909)274-6381 or reach her via email at mhall@mtsac.edu.



March 19, 2014

Hand Delivered Mail

Board of Trustees
Mt. San Antonio College
1100 N. Grand Ave.
Walnut, CA
91789

Mr. Fred Chyr and Board:

Attached is a certified letter I sent to Audrey Yamagata-noji requesting her to set the record straight regarding my termination she administered in November 2005. To this day, I am being blackballed from gaining any other employment because of her actions and inactions to exercise due diligence over my termination.

In the attached letter, I requested her to contact me to set the record straight about my termination prior to today so I can exercise my right pursue gainful employment. I believe Yamagata-Noji has no regard for my well being or the well being of this college as she has total disregard for truth or fairness.

Below is a reference to my statement and I am officially requesting two things at this Board meeting:

- 1) I am officially requesting Yamagata-Noji to resign at this board meeting.
- 2) I am demanding the Board of Trustees to terminate Yamagata-Noji if she refuses to resign.
- 3) I am requesting the Board of Trustees to recognize I was terminated over false pretenses and therefore clear my record for any employment background check.

X

Robert Larabee



March 19, 2014

Via Certified Mail

Audrey Yamagata-Noji
1100 N. Grand Ave.
Walnut, CA
91789

Mrs. Yamagata-Noji:

You requested the Board of Trustees to terminate my employment because of a TRO Andrea Hughes recorded in her divorce with David Hughes that contained false information in the form of an address. Her record of residing at Janet Hughes's address was bogus and Andrea signing to it under oath on a Temporary Restraining Order was against the law. I have court documented evidence recorded by Janet Hughes that Andrea was *"not residing in the household with Janet Hughes or Anthony Enright"* like you, who took sides with Andrea, said she was.

David Hughes stated he informed Ed McErlain that Andrea falsified the address on the TRO and everyone is puzzled as to why his testimony was never taken into account even when his supervisors at the Cal Poly Police Department informed Mike Montoya that the allegations were false because David was with a trainee during his shift that night.

I have been informed that you became aware that Andrea falsified the address on the restraining order after it was brought to Mt. SAC so you should have requested her to resign instead of me.

This letter is an official request for you to recant the charges you laid out to the Board of Trustees during the November 2005 meeting at the next Board of Trustee meeting March 19, 2014 so I am no longer blackballed from employment.

I am also requesting you inform the Board of Trustees that all funds paid to McErlain and Mr. Birgel should be reimbursed as tax payer funding should have never been expended to conceal perjury committed by an employee in divorce proceedings that they brought to work. I should inform you that Andrea made the statement that she was granted immunity and total job security if she let Mt. SAC exploit her fraudulent court record to terminate me from my position.

You can either contact me by telephonic or written correspondence before March 19, 2014. If you do not respond, I will have no other option than to take action.

X

Robert Larabee



Associated Students Report

Presented By A.S President Amayrani Ochoa; March 19, 2014

Puttin' on the Hits: It was a pleasure for Associated Students to participate in this year's Puttin' on the Hits with faculty and staff. This year we helped promote the show by handing out flyers and performing a flash mob. We hope to continue our efforts in helping to promote future shows and are looking forward to participate in next year's show!

Smoking Policy: This past month we worked with Marketing and Public Affairs to develop a flyer that Associated Students would distribute during our events to advertise and inform students about the campus Smoking Policy. During our first event of the semester we distributed about 200 flyers. We hope that by the end of the semester we can distribute approximately 600 more flyers. I'd like to thank Mr. Clarence Brown and his team for creating the flyer and for their support.

March in March: On **March 3**, Mt. SAC Students attended the annual March In March in Sacramento, CA. On our legislative visits we had the opportunity to thank Senators and Assembly Members for their support in funding. Our Student Trustee and other students had the opportunity to attend the Board of Governors meeting. I would like to thank Trustee Baca for his warm welcome.

Foothill Transit: Last week I was invited to attend the Foothill Transit Board Meeting and give my impression of the Class Pass pilot program. As a Foothill Transit rider, I thanked the Board for their support and efforts on the pilot program on behalf of the student body.

Legislation: Two weeks ago Associated Students discussed the possibility of installing water bottle refill stations on campus and passed Resolution #1 in support of the installment of refill stations. Our Environmental Senator is currently working with Facilities Planning and Management. At this moment I will read the resolution passed by the A.S. Senate, A.S. Executive Board, and A.S. President:

----- ▼ **UPCOMING EVENTS** ▼ -----

Cultural Fair: The Culture Fair will be taking place April 9, 2014 from 3 p.m.-6 p.m. During the fair, clubs set up display booths representing a culture to inform students about various cultures around the world. There are live performances by different cultural groups such as Aztec dancers, Polynesian dancers, and Lion dancers. The students really look forward to learning about different cultures and enjoy the goodies clubs handout at their booths.

Inspiring Women: The annual Inspiring Women Luncheon will be taking place March 26, 2015 in the 9C Stage from 11:30 a.m.-1:00 p.m. During the event we honor the most inspiring women of Mt. San Antonio College. We are looking forward to seeing our Board of Trustees and President Scroggins at the reception.



Prioritizing Higher Education

March In March Participants

Monday, March 3, 2014 | State Capital, Sacramento
March 10-11 am; Rally 11-12 pm; BOG Mtg. 12-1 pm



Back Row (left to right); Alexis Ramirez, Eligah Johnson, Keenan Jenkins, Edwin Romero, California State University Chancellor Timothy P. White, UC President Janet Napolitano, Board of Governor's President and Mt. SAC Trustee Dr. Manuel Baca, Bria Mason, Vanessa Ulloa, Karina Maureira. **Front Row**; Adrian Del Villar, Dunia Valladares, Maryann Tolano-Leveque, Andreanna Luu, Ujala Batool

Armed with banners and filled with enthusiasm, 28 Mt. SAC students traveled to Sacramento on Monday to rally in favor of protecting higher education funding as part of the annual March in March rally.

They joined over 1,500 students from community college campuses across California to have their voices heard on the steps of the state Capitol regarding the need for continued funding support of higher public education, financial aid, and controls on tuition increases. Following the rally, Mt. SAC students made legislative visits and attended a meeting of the state Community Colleges Board of Governors. The students were warmly welcomed by Board President **Dr. Manuel Baca**, who also serves on the Mt. SAC Board of Trustees.

Accompanying the Mt. SAC student delegation were Student Life Director, Dr. Maryann Tolano-Leveque, Student Activities Coordinator Edwin Romero, and Public Affairs Director Jill Dolan. Special thanks to Jill Dolan for coordinating legislative visits for the students.



Back Row (left to right); Alejandro de la Torre, Ivan Aguirre, Adrian Del Villar, Diell Danica Kuffle, Edwin Romero, Dennis Balmaceda, Manuel Tellez, Keenan Jenkins, Eligah Johnson. **Second Row**; Maryann Tolano-Leveque, Andreanna Luu, Jordan Cisneros, Karina Maureira, Claudia Walukouw, Melissa Villa, Bria Mason, Ujala Batool, Vanessa Ulloa, Alexis Ramirez, Lisbeth Dimas. **Front Row**; Jonnothan Ortez, Angie Felix, Jessica Felix, Isamora Ochoa, Destina Valladares, Mykey Saucedo, Nora Azzawi, Amayrani Ochoa, Dunia Valladares.



Mt. SAC students give a Mountie Joe T-shirt to Assembly member Curt Hagman.

From left to right: Amayrani Ochoa, Claudia Walukouw, Curt Hagman, Destina Valladares, Jonnothan Ortez, Nora Azzawi, Manuel Tellez.

MEETINGS: Senator Norma Torres
 Senator Ed Hernandez
 Assembly Member Curt Hagman

Five students were able to stop in selected legislators offices, including Senator Hernandez and Assembly member Curt Hagman. During the visit to Sen. Hernandez, students were pleasantly surprised to discover that Mt SAC alumni Susan Reyes is now in Sacramento as his legislative aide.

Assembly member Hagman took several minutes to meet with Mt. SAC students and share information about himself as well as potential plans to expand the Mt. SAC avionics program at Chino airport. The students were also able to visit the assembly chambers and watch lawmakers in action. Student Body President May Ochoa said, "All of the students really enjoyed this once in a lifetime experience!"



Associated Students

Resolution #1

Author: Nora Azzawi

Signature: *Nora Azzawi*

Co-Author: Arturo Torres

Signature: *Arturo Torres*

Subject: Water Bottle Attachments

Date: 2/27/14

Whereas: There are many water fountains on campus that sometimes waste water due to mechanical failures. It is also the duty of the Environmental Senator on campus to promote reusing and recycling of water bottles and other materials. It has been proposed to the Environmental Senator by many students that a water bottle refill attachment be added to several water fountains on campus in order to ensure a speedy refill of water bottles as well as promote reuse of water bottles in order to reduce the amount of plastic bottles being thrown away around campus.

Whereas: The Environmental Senator will express these ideas to Facilities in order to explore the various options and feasibility of bringing such water fountain attachments to campus.

Whereas: It is important that the Associated Students take an official stance to express the attitudes of the students when it comes to environmental issues such as promotion of reusing water bottles and recycling them. This will benefit the Associated Students by truly taking action on student requests.

Whereas: The Associated Students should express these ideals to the administration, where more action can be taken upon such requests and increase environmental action on campus.

Therefore: Be it resolved, that the A.S. Senate, the A.S. Executive Board, and the A.S. President approve to support that water bottle attachments be added to water fountains designated by the manager of facilities in collaboration with the A.S. Environmental Senator.

A.S. Senate			
For: <u>5</u>	Against: <u>0</u>	Abstain: <u>0</u>	Date: <u>3/4/14</u>
A.S. Executive Board			
For: <u>5</u>	Against: <u>0</u>	Abstain: <u>0</u>	Date: <u>3/4/14</u>
A.S. President			
<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Veto	Signature: <u><i>[Signature]</i></u>	Date: <u>03/06/14</u>

**Academic Senate Report
to the Board of Trustees
March 19, 2014**

Full Senate Activity

The full Senate met for the first time this year on March 6. Appointments were made to three ongoing committees, and four new task forces. The task forces include Strategic Planning, Faculty Ranking, Reading Competency, and Campus Leadership.

The next meeting will be on March 20, when we will vote on fourteen action items, including:

- Revisions to AP 5012 International Students
- Revisions to AP 5013 Military Personnel, Federal Civil Services Employees, and their Dependents
- Revisions to AP 5015 Residence Determination
- Revisions to AP 7211 Minimum Qualifications and Equivalencies
- A unified course due date (May 31) for all courses
- Resolution 13-13 International Students and Shared Governance
- Resolution 13-14 Counselors' Role in the Title 5 Student Success and Support Program
- Creation of task forces on Flex Day and Early Alert

In addition, nominations will be closed for the Executive Board elections, and a special election held to fill the vacant Secretary position.

State Senate Plenary

Mt. SAC will host the State Senate Area C meeting on March 22. Representatives from across the state will be in attendance to vet and edit resolutions for the statewide conference, including the state Senate president. The Spring State Senate Plenary will be held April 10-12 in Millbrae, CA. Beta Meyer, Michelle Grimes-Hillman, and I will be in attendance. Michelle Grimes-Hillman will be up for statewide office, in an election that will include a contested race for President.

The Academic Senate would like to thank President Scroggins twice for assisting the Senate in both gatherings. For the Area C meeting the President's office will be supplying breakfast and lunch. In addition, President Scroggins has sponsored a table in Mt. SAC's name at Senate Foundation fundraiser, the "Spring Fling." This will be held on the second night of the plenary. Trustee Baca and our Senate leaders will attend.

Respectfully submitted,
Dan Smith
President, Academic Senate



MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES
WEDNESDAY MARCH 19, 2014

1. Classified Senate met on Thursday March 13th. At this meeting we discussed:
 - a. Classified Professional Development Day
 - i. Friday February 21st
 - b. Classified Recognition Ceremony
 - i. The Classys will be on Wednesday May 21, 2014 in the Clarke Theater from 9:00 am – 11:00 am.
 - c. Pint Challenge Blood Drive
 - i. Tuesday May 27th (10:00 am – 4:00 pm)
 - ii. Lawn area between Library & Student Life
 - d. Classified Leadership Institute
 - i. Crowne Plaza in Ventura California
 - ii. June 19 – June 21, 2014
2. Next meeting is scheduled for Thursday April 10th at 1:00 pm in Founders Hall.
 - a. Classified Scholarship
 - b. Accreditation
3. Welcome to the newly appointed staff.

Respectfully Submitted by,
Deejay R. Santiago, Ed.D.
President, Classified Senate

The Classys are coming

Wednesday May 21, 2014

Clarke Theater

**Nominate a fellow classified employee for a
Classified Excellence Award**

Fill out the attached nomination form and either email it to:

classifiedsenate@mtsac.edu

or send it via campus mail to:

***Deejay Santiago
President, Classified Senate
Building 66-168B***

All nomination forms must be received by April 11th

Mt. SAC Classified Senate Classified Excellence Awards Criteria

ROOKIE OF THE YEAR AWARD

- The best newcomer (1-2 years) Classified Professional who exemplifies the spirit and dedication to “work ethic”.

CITIZENSHIP AWARD

- A Mt. SAC Classified Professional who:
 - Initiates and enthusiastically supports community-building projects and events which may extend beyond the realm of assigned job duties.
 - Models collegiality and respectful interpersonal relationships.
 - Serves as a cheerleader/ambassador for promoting a positive image of the college to the public.
 - Demonstrates exceptional institutional loyalty and commitment.

CREATIVITY & INNOVATION AWARD

- A Mt. SAC Classified Professional who:
 - Exhibits initiative and creativity resulting in improved operations.
 - Produces results such as increased productivity, efficiencies, and/or employee morale-boosting measures through innovation and bright ideas that are implemented and evaluated positively within the department and/or college.

BEST ATTITUDE AWARD

- A Mt. SAC Classified Professional who exhibits a friendly, “can do” attitude, helpful, supportive and flexible.

CAMPUS IMPROVEMENT & ENVIRONMENT AWARD

- A Mt. SAC Classified Professional who improves the workplace environment and responds to the immediate needs of the college, students, faculty, staff and administration.

COMMITMENT TO STUDENT SERVICE AWARD

- A Mt. SAC Classified Professional who:
 - Promotes a friendly, helpful, cooperative attitude in serving students.
 - Demonstrates the “buck-stops-here” attitude in solving the student’s problem.
 - Maintains a thorough understanding of services, policies, and procedures in order to communicate effectively with students.
 - Treats students with dignity and respect.

Mt. SAC Classified Senate Classified Excellence Awards Criteria

COLLEGE LEADERSHIP AWARD

- A Mt. SAC Classified Professional who:
 - Displays leadership by bringing out the best in others
 - Maintains a professional demeanor during difficult or stressful daily work situations and motivates others to do the same.

COLLEGE APPRECIATION AWARD

- A Mt. SAC Classified Professional who has demonstrated continued loyalty in service to faculty, staff, administration, and students for 10 years or more.

OUTSTANDING ACHIEVEMENT AWARD

- A Mt. SAC Classified Professional who:
 - Demonstrates a high quality in all aspects of the job.
 - Exhibits a high level of performance and professionalism.

COLLEGE EXCELLENCE AWARD

- A Mt. SAC Classified Professional who:
 - Demonstrates exceptional accomplishments, achievements, or contributions and excellence in overall work performance.
 - Has built a record of consistent achievement over time that has significantly improved the efficiency and effectiveness of operations.
 - Consistently demonstrates a positive attitude, dedication, good work habits, initiative, flexibility, teamwork, and/or problem solving ability.
 - Demonstrates personal achievement and is frequently called upon for advice because of his or her expertise.

CLASSIFIED SENATE

CLASSIFIED EXCELLENCE AWARD NOMINATIONS

Nominee's Name:											
Nominees' Department:											
Nominee's Extension :											
Category Nominated For: CHOOSE ONE	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input type="checkbox"/> ROOKIE OF THE YEAR</td> <td style="width: 50%; border: none;"><input type="checkbox"/> COMMITMENT TO STUDENT SERVICE</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> CITIZENSHIP</td> <td style="border: none;"><input type="checkbox"/> COLLEGE LEADERSHIP</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> CREATIVITY & INNOVATION</td> <td style="border: none;"><input type="checkbox"/> COLLEGE APPRECIATION</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> BEST ATTITUDE</td> <td style="border: none;"><input type="checkbox"/> OUTSTANDING ACHIEVEMENT</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> CAMPUS IMPROVEMENT & ENVIRONMENT</td> <td style="border: none;"><input type="checkbox"/> COLLEGE EXCELLENCE</td> </tr> </table>	<input type="checkbox"/> ROOKIE OF THE YEAR	<input type="checkbox"/> COMMITMENT TO STUDENT SERVICE	<input type="checkbox"/> CITIZENSHIP	<input type="checkbox"/> COLLEGE LEADERSHIP	<input type="checkbox"/> CREATIVITY & INNOVATION	<input type="checkbox"/> COLLEGE APPRECIATION	<input type="checkbox"/> BEST ATTITUDE	<input type="checkbox"/> OUTSTANDING ACHIEVEMENT	<input type="checkbox"/> CAMPUS IMPROVEMENT & ENVIRONMENT	<input type="checkbox"/> COLLEGE EXCELLENCE
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Your Name:											
Your E-Mail:											
Your Department:											
Your Phone:											
Give us a brief description as to why you want to nominate this individual? Comments:											

**Faculty Association Report
To the Board of Trustees
March 19, 2014**

1. Puttin' on the Hits 2014

The Faculty Association's annual scholarship fundraiser, Puttin' on the Hits, was successful in many ways. Although I do not have ticket sales totals yet, the top priority next year will be to increase attendance. Acquiring a show date later in March will help by giving us more time to reach our potential audience. In addition to donations from local merchants, scholarship fund checks continue to come into the FA office.

On behalf of the FA many thanks go out to Dr. Scroggins for the District's co-sponsorship, as well as his personal support and encouragement. The leadership of Rosanne Bader, Manuel Baca, and David Hall was clearly in evidence both on stage and off, and I cannot say enough about the positive impact that had on the show. Thank you to everyone who attended the shows and donated to the scholarship fund.

Look for updates as we prepare for the scholarship awards and make plans for Puttin' on the Hits 2015.

2. Representative Council

The Faculty Association Representative Council held its first spring meeting on Tuesday March 11th. At this meeting the Representatives voted on the 2015-16 Academic Calendar and opened nominations for the 2014-15 FA Executive Board. Nominees so far are Vice President (1 year term) Eric Kaljumagi, Treasurer (2 year term) Linda Chan, Secretary (1 year term) Elizabeth Ward, 3 FT Directors (2 year term)Tim Revell, Emily Woolery, and Carol Impara, and one PT Director (2 year term) Linda Chan. Nominations close April 1st.

3. CCA Spring Conference and W.H.O. Awards

The Executive Board has voted to honor Lance Heard as our local W.H.O. recipient at the CCA W.H.O. Awards and Spring Conference. This year the Spring Conference and W.H.O. Awards will be held April 11th – 13th at the Marriott in Manhattan Beach. At this meeting the delegates will be voting for the Mt. SAC area director to CCA. The FA hopes to send a full delegation to the conference.

4. Faculty Appreciation Day

Last year the FA sponsored a Faculty Appreciation Day. The event was held from 11:00 am to 2:00 pm on Friday, May 17th in building 9C. There was food, entertainment, awards, and prizes. This was a time for faculty to gather and be appreciated. Because of the success of the event we are planning our next Faculty Appreciation Day for Friday May 30th from 10:30 am to 2:00 pm in 9C. The FA would like to invite all Board members to attend. Please RSVP to the FA office ext 4531.

Respectfully submitted by,
Lance Heard, Faculty Association President



Foundation Report to the Board of Trustees March 19, 2014

Since our last update campus outreach has been a top priority. In addition to general introductory meetings, in the last month Marisa and I attended Advisory Board meetings for Child Development and Aeronautics. The purpose of our participation with these sessions was to talk with these groups about fundraising and how they can help us to garner support for their respective programs. It also gave us the opportunity to discuss ongoing outreach efforts to alumni. I also would like to report the following:

- Athletics continues to be an important partner for the Foundation. We met with Coach Jastrup to discuss fundraising for football. He asked for a mechanism that would allow his alumni to go online and update their information. We're working on that and will unroll it within the next several weeks. The model is one that will be used in Athletics and across the campus.
- Debbie Boroch Science Discovery Day—submitted requests to both Southern CA Edison and Covina Rotary to support this event
- Gifts received:
 - \$14,000 Kaiser Permanente Rad Tech Scholarship renewal
 - \$18,000 scholarship gift from the Pomona Valley Pilots Association to build an endowment for that program
 - Have raised more than \$27,000 for the Dr. Morris Hein Chemistry Endowed Scholarship
- Other meetings/activities of note
 - Scholarship Donor and former Financial Aid Director Susan Jones—talking with Susan about getting involved with the Foundation as a retiree
 - Marisa and I have met with the four Foundation Board members who are also alumni to discuss formalizing alumni engagement strategy and building an Alumni Association governing body
 - Lila Belinski has rejoined our Golf Committee. Lila, as you all know, brings an unmatched spirit and energy to her efforts. Thanks to both she and Vic for being great supporters of the College and the Foundation
 - This Friday is Mt. SAC Night with the Reign in Ontario. Part of our alumni engagement efforts. There are still some tickets available but we will have 160 people at the event.
 - Special thanks to our Student Trustee and the other student leaders who participated in the Inland Valley Regional Spelling Bee a few weeks ago. The organizers of the event came away surprised and impressed by the work of our volunteers—thank you all!

A final note here this evening, as you know, Pete Reynolds and his family business, Reynolds Buick, are great supporters of Mt. SAC. Recently members of the family visited the Planetarium and the Astronomy Dome. Special thanks to Heather Jones, Jessica Draper and the leadership in the Natural Sciences for being terrific partners!

Submitted by Bill Lambert, Exec Director, Mt. SAC Foundation