

Chapter 5 - Student Services

AP 5010 Admissions

References:

Education Code Sections 76000, 76001, 76002; Labor Code Section 3077; U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended; 34 Code of Federal Regulations Part 668.16(p)

Authority to Admit

The authority to oversee the admissions of eligible students is delegated to the Dean of Enrollment Management, under the direction of the Vice President, Student Services.

Admission Residency Status

Each person applying for admission or enrollment in a California Community College is assigned a residency status. The most common statuses are Resident, Non-Resident, and International. The various statuses assigned can impact the tuition and fee rates assigned to students.

Resident – a person who is able to establish California residency for tuition purposes or who has resided within California for at least one year and who has established a legal residence in California prior to the residency determination date.

Non-Resident – one who has not resided in the State of California for more than one year prior to the residency determination date and who has not established legal residence or who is not eligible to establish California residency for tuition purposes.

International –one who is or will be applying for an F-1 Student Visa.

All students must submit a Mt. SAC Application for Admissions.

Regularly Admitted California Residents

The College shall regularly admit any person possessing a high school diploma or its equivalent and who is capable of profiting from the instruction offered.

Provisional Student Admits

The College may provisionally admit students who meet one of the following requirements:

- the student is over the age of 18 and is not currently enrolled in a K-12 district; or
- the student is an apprentice as defined in Section 3077 of the Labor Code; or
- students who are, in the judgment of the College, capable of profiting from the instruction offered.

Students who are admitted provisionally shall thereafter be required to comply with the District's rules and regulations regarding scholastic achievement and other standards as a condition of being re-admitted in any succeeding term.

Admission to Specialized Programs

In addition to meeting the academic standards to be regularly or provisionally admitted to the College, students wishing to enroll in a specialized course of study, especially those governed by outside licensing agencies, may need to satisfy additional program-specific requirements. Interested students should contact the appropriate program for the most current information.

Special Admissions

High School and Other Young Students – the requirements and guidelines for these students are contained in AP 5011 - Admission and Concurrent Enrollment of High School and Other Young Students.

International Student Admissions

The College accepts applications from students holding or attempting to obtain the F-1 Student Visa. The following items are required from international applicants:

- Mt. SAC Application for Admissions;
- International (F-1 Student Visa) Student Application;
- all application fees;
- confidential financial support documents;
- a passing score on the TOEFL examination (450 paper-based, 133 computer-based and 45 internet-based); or IELTS (overall band score of 4.5 or higher); or AWE (placement into credit course-excluding ESL);
- transcripts from high school and/or college; and
- TB (Tuberculosis) test.

The following items are required for current F-1 Visa Students transferring into the College:

- copy of I-20;
- copy of I-94; and
- Status Verification Form

The admissions application and all supporting materials must be received on or before the published application deadlines for the intended term.

Prior Expulsion Assessment

Students who have been expelled from another community college or are presently undergoing expulsion from another community college will be subject to additional approval prior to admission. Reference AP 5520 - Student Discipline Procedures.

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