

**Mt. San Antonio College**  
**Student Success and Support Program Advisory Committee Minutes**

May 15, 2019

3:00-4:30 pm

Location: 9B – Ragan Room

**Committee Members:**

x	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN) (Recorder)		Theodos Kidane (At-Large)
	Evelyn Hill-Enriquez (Co-chair) (AWE)	x	Ned Weidner (English)	x	Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math)	x	Patricia Maestro (Counseling)		
x	Francisco Dorame (Dean, Counseling)	x	Naomi Avila (Continuing Ed.)		

**Guests:**

	Michael Harper (English)		Hansel Alvarez (English)	x	Chuong Tran (IT)
	Audrey Yamagata-Noji (VP Student Services)		Michelle Sampat (Associate Dean, Instruction)		Debbie Rivers (Math)
	Nico Martinez (Assessment Center)			x	Bev Heasley (IT)

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of Minutes from May 8, 2019	<ul style="list-style-type: none"> <li>Item #3 (section regarding 9<sup>th</sup> grade students) was removed until further discussion can take place. Clarification was given that 9<sup>th</sup> and 10<sup>th</sup> grade special admit students all need to meet with Dean of Counseling before enrollment. Currently, students receive a special admit hold due to age.</li> </ul>	Minutes accepted as amended
2. Update on AQ 2	<ul style="list-style-type: none"> <li>Audrey sent an email regarding Mountie Fast Track</li> <li>B. Heasley reported that so far AQ2 is working well</li> </ul>	

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	<ul style="list-style-type: none"> <li>Clarification was given that students without three years of high school transcript data but with GED, etc. will receive a “see counselor” message in AQ</li> </ul>	
<p>3. Recommendations to SP&amp;S</p>	<p>Latest draft recommendations were reviewed.</p> <ul style="list-style-type: none"> <li>Item #42: M. Tsai clarified that three years of US HS is the condition that determines, not three years of regular English, determines take AWE or see counselor. This applies to any student, not just GED student, etc. Counselor Guide to AQ/MMs.</li> <li>Regarding students who receive “see counselor” message, there was discussion about the counseling work load involved in entering prerequisite clearance for courses one by one. A recommendation was given to have counselors enter a “counselor guidance” code to differentiate students who were placed with AQ or by counselor. Research has an interest in collecting information on students who were placed via counselor recommendation. A recommendation was made to allow counselors to finish the process of permanently clearing students of the prereq (not semester by semester). A temporary solution was discussed to create a counseling form (with check boxes for MATH/ENGL/READ and name of counselor) that students take to Assessment Center to permanently clear prereqs (to separate from AQ placement). Forms will be entered and scanned by Assessment Center staff.</li> <li>Item #43 – Pink is direct placement to ENGL course with strong recommendation to take ENGL 1A + 80; yellow is placement to take AWE; none of the above is “see</li> </ul>	

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	<p>counselor;” READ placement message will be “see counselor.”</p> <ul style="list-style-type: none"> <li>Item #44 – Students who have already completed an associate degree will receive eligibility for ENGL 1A. Students who have a regionally accredited associate degree from a US institution will receive a default placement into READ 100, but will be asked to submit official transcripts to A&amp;R. Reading faculty will submit a resolution to Senate to accept associate degree as meeting the graduation reading competency.</li> </ul>	
4. Questions to answer related to AQ		
5. Senate Update		
6. Counseling Update on Guidance Efforts		
7. Audrey will be providing food for our last meeting on June 5. What are some food items you’re interested in?	Portos?	
8. Fall Flex Day proposal? Flex Day will be August 23 <sup>rd</sup> , proposals due June 1 <sup>st</sup> .		
9. Upcoming meetings: May 22 and June 5		

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
(all meetings in the Ragan Room)		

Next Meeting: May 22, 2019 from 3:00-4:30pm in 9B Ragan Room