

**Mt. San Antonio College**  
**Student Success and Support Program Advisory Committee Minutes**

April 25, 2018  
Location: Assessment Center

**Committee Members:**

Jim Ocampo, (co-chair)	Margie Whalen	David Beydler	Angel Lujan
Evelyn Hill-Enrique (co-chair)	Maria Tsai	Tom Mauch	Naomi Avila
	Debbie Rivers	Dianne Rowley	

**\*See notes attached\***

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>

Lucy now the interim Executive Assistant to the Vice President of Student Services.

## 1. Accreditation Process

Kristina Allende: Need evidence. How ensure we have evidence we need ahead of time? PAC wanted to make sure it didn't add workload to existing committees. Assigned piece of accreditation standard to each committee.

Add (IIC) in the minutes under outcomes whenever we talk about "evaluating placement instruments for effectiveness and to minimize bias"

## 2. Assessment Questionnaire

Check in with financial aid before dropping.

Margie: First assignments lower in weight to give time for students to get up to speed. Low stakes.

Dianne: Messaging: Form for level transfer.

Level transfer forms: George Bradshaw controls these (?)

AmLa students worried about where ENGL 67 and ENGL 68 will be now.

After AmLa 43, currently go into ENGL 90.

Margie: 1A/80M (multi-lingual emphasis). For Fall 2018 have 2 sections. Taught by faculty with minimum quals in both. Offered by English, but one AmLa and the other is adjunct who works for both.

Evelyn: AmLa 43 going away. AmLa 42 will go into AmLa 90 (which is 43 and 68 combo).

Level transfer can have unit issues dealing with financial aid. Need to have more than one CRN in case transfer student to corequisite course.

Need to message to high schools and counselors: New placement system doesn't count for special admit and dual enrollment. Those take test.

Jim: Had a couple of technical issues where no math courses showing up.

Some not able to take AQ because ID not found.

George Bradshaw: Ex: 71->71A. Financial aid, units their enrolled in, unit verification. Matt Judd was part of conversation. Claiming apportionment is a big factor. This is how college gets money. Student supposed to be in class prior to census (which is about 20% of class, 3 weeks in). Now synchronized apportionment and census dates.

30% for grade mode changes (pass/no pass, ABC..., etc.). Depends on class. English/math just grade.

**If moving from 71 to 71+7: Section transfer and late add. Within first 20% of class (about 3 weeks) so can still get apportionment.**

TODO: Ask Matt Judd to send transfer info with Welcome Back e-mail?

TODO: Tell Counselors that they can go to Math department website for sample content.

Margie: 175 or above on GED test places into 1A. Lower places into 1A/80.

- HiSET: Those students should take the English Placement test.

Maria: Do we need structural change? This is a testing instrument.

Jim: Yes, as soon as process into place. Eventually need to resubmit AWE for reapproval. Right now still on hold. Okay to change and use it, but need to collect data so we can resubmit it.

Only function of AWE for native speakers is to figure out if they should move from 1A/80 to 1A.

Evelyn: How do we retrain the AWE readers? Always have been 3 departments representing. I'm uncomfortable since department not represented here.

Math Update (didn't get to this):

- AB 705
- Info session video
- Academic Support meeting