



Federal Work Study (FWS) Employment Application

Instructions: complete this application and upload to each FWS job that you apply for in [Mountie CareerSource](#).

Applicant Information

Full Name: _____ ID #: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: _____ Email _____

Major: _____ Total units for Fall: _____ Total units for Spring: _____

Have you worked for Mt. SAC before? YES NO If yes, which department? _____

Skills & Experience

Please check the skills and areas of experience that you have:

HARD SKILLS

	Beginner	Intermediate	Advanced
Mac (Apple IOS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PC (Windows)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Excel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PowerPoint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Google Suite	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mechanical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Streaming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpreter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Which language? _____

SUCCESS SKILLS

Customer Service	<input type="checkbox"/>
Phones	<input type="checkbox"/>
In person	<input type="checkbox"/>
Adaptability	<input type="checkbox"/>
Communication	<input type="checkbox"/>
Critical thinking	<input type="checkbox"/>
Problem solving	<input type="checkbox"/>
Teamwork	<input type="checkbox"/>
Time management	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

Please list your vocational, technical, or other training skills and experience. You may also include class experience that translates to job experience:

What are your strengths?

Why do you want to work for Mt. SAC?

Availability

Place an X in the time slots that you are available:

	A.M.					P.M.							
	6-8	9	10	11	12	1	2	3	4	5	6	7	8+
Monday													
Tuesday													
Wednesday													
Thursday													
Friday													
Saturday													
Sunday													

Previous Employment

Employer 1: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Employer 2: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I understand that in order to maintain my Federal Work Study eligibility, I must:

- be enrolled in 6 or more units in Fall/Spring terms
- meet [Satisfactory Academic Progress \(SAP\)](#)

Signature: _____ Date: _____

Career Center
Mt. San Antonio College
1100 N. Grand Ave., Walnut, CA 91789

Call us: (909) 274-4510
Visit us: Student Services Center (Bldg. 9B) Second Floor
Email us: careercenter@mtsac.edu